



Linton Parish Council

**NOTICE IS HEREBY GIVEN that the Annual Parish Council Meeting of Linton Parish Council will be held on Monday 18th May 2026 commencing at 7.30pm in the Anderton Memorial Institute, Linton**

Date of posting: 7th May 2026

*L Coverdale* (Parish Clerk)

### **AGENDA**

- 1. To elect the Chairman of the Council**
- 2. To receive a signed Declaration of Acceptance of Office from the Chairman**
- 3. To receive apologies for absence.**
  - a. To receive apologies for absence given in advance of the meeting
  - b. To consider the approval of reasons given for absence
- 4. To receive any declarations of interest under the Council's Code of Conduct.**
- 5. To approve the minutes of the ordinary Parish Council meeting held on 9<sup>th</sup> March 2026 as a true and correct record.**
- 6. To receive information on the following on-going issues and decide further action where necessary.**
  - a. **Anderton Memorial Institute** – update
  - b. Maintenance Updates**
    - i. Clapper Bridge
    - ii. Tree work
    - iii. Other
- 7. To consider the following Planning Application:** (Any applications received by the clerk after publishing the agenda will be tabled at the meeting)  
There were none on the agenda publication date.
- 8. To receive and minute the following planning applications considered by the Parish Council between meetings:**  
There were none.
- 9. To receive the following planning decisions:**
  - a. C/50/58F Catchall Barn – Approved Conditional
  - b. C/50/128 Llyn Bank – Approved Conditional
  - c. C/50/65H/LB The Old Farmhouse - Approved conditional

- d. C/50/86F/LB – Sunny Bank - Approved Conditional
- e. C/50/20G Linton House – Approved Conditional
- f. C/50/20H/LB – Linton House - Approved Conditional

**10. Financial Matters:**

- a. To report payments made between meetings (Annex 1: Finance Report)
- b. To approve accounts for payment (Annex 1: Finance Report) and confirm arrangements for insurance cover
- c. To report receipts since last meeting (Annex 1: Finance Report)
- d. To receive finance report from Responsible Finance Officer (Annex 1: Finance Rep)
- e. To receive a statement of the Council's end of year accounts for 2025/2026
- f. To review system of Internal Control Measures and approve the Statement of Internal Control Measures for 2026/2027
- g. Verification of bank reconciliations – Cllr Oakes

**11. Annual Audit**

- a. To certify Linton Parish Council as exempt from external audit for fiscal year 2025/26
- b. To note the Annual Internal Audit Report for 2025/26 included at page 4 of the Annual Governance and Accountability Return 2025/26
- c. To approve Section 1 - Annual Governance Statement 2025/26 for Linton Parish Council on page 5 of the Annual Governance and Accountability Return 2025/26.
- d. To approve Section 2 - Accounting Statements 2025/26 for Linton Parish Council on page 6 of the Annual Governance and Accountability Return 2025/2026
- e. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities

**12. To consider and adopt the following Council policies and procedures:**

- a. Financial Regulations
- b. Financial Risk Assessment
- c. Asset Register – last updated at March 2026 meeting
- d. Standing Orders

**13. Matters requested by Councillors**

- a. Maypole – Cllr Hill
- b. Grassington Hub – Cllr Hill

**14. Matters requested by the Clerk**

- a. Summer Maintenance

**15. To discuss correspondence received & decide further action if required**

- a. The appointment of council representatives to the council's local YLCA Branch – received from YLCA circ via email 14/04/26
- b. Local Plan Main Modifications Consultation received from YDNPA circ via email 31/03/26 (closes 12/05/26)
- c. YDNPA Local Plan Design Guide Consultation received from YDNPA circ via email 28/04/28 (closes 24/05/26)
- d. Updated Parish Charter received from NYC circ via email 02/05/26
- e. Problem-Solving Plan: Safety in and around the River Wharfe received from North Yorkshire Safety Officer circ via email 02/05/26
- f. Highways Workshops received from NYC circ via email 06/05/26

**16. To receive updates on any matter (for information only)**

- a. Gathering on the Green Saturday 16<sup>th</sup> May 2026

**17. To consider the date of the next meeting of the Council.**

**Public Participation:**

This provides opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes.