



Linton Parish Council

Minutes of the Parish Council Meeting held on Monday 7th September 2026 at 7.30pm in the Fountaine Chapel

Present: Cllr Midgley (Meeting Chair), Cllr Boothman, and Cllr McGuinn

Also in attendance: L Coverdale Parish Clerk

- 1. To receive apologies for absence.**
 - a. To receive apologies for absence given in advance of the meeting
Apologies were received from Cllr Hill and Cllr Oakes
 - b. To consider the approval of reasons given for absence
The reasons for absence were approved.
- 2. To receive any declarations of interest under the Council's Code of Conduct.**

There were none.
- 3. To approve the minutes of the ordinary meeting held on 6th July 2026 as a true and correct record.**

Proposed by Cllr Boothman, seconded by Cllr McGuinn and it was RESOLVED that the minutes of the meeting held on 6th July 2026 be approved and signed as a correct record of the meeting. (*unanimous*)
- 4. To receive information on the following on-going issues and decide further action where necessary.**
 - a. **Anderton Memorial Institute – update**

Cllr Midgley advised that the solicitor was progressing with the application to the land registry for the transfer of the Institute to the Parish Council. The Clerk advised that a reinstatement cost assessment may be required for insurance purposes and this was being investigated.
 - b. **Maintenance Updates**
 - i. **Clapper Bridge – update**

The Clerk advised that no update was available.
 - ii. **Well Lane**

The meeting was updated by Cllr Midgley that the land agent was continuing contact with Yorkshire Water regarding the state of Well Lane after the work and a resolution was due this month.
 - iii. **Other**

Defibrillator supplies – It was advised by the Clerk that new pads were required for the unit in the bus shelter at a cost of £80 + delivery. It proposed by Cllr Boothman, seconded by Cllr Midgley and RESOLVED to proceed with the order and ask the Community Fund for assistance. (*unanimous*)

5. **To consider the following Planning Application: (Any applications received by the clerk after publishing the agenda will be tabled at the meeting)**
There were none
6. **To receive and minute the following planning applications considered by the Parish Council between meetings:**
There were none.
7. **To receive the following planning decisions:**
There were none available on the agenda publication date. (Any decisions received by the clerk after publishing the agenda will be tabled at the meeting)
There were none.
8. **Financial Matters:**
- a. **To report payments made between meetings** (Annex 1: Finance Report)
The payments below were ratified
- | Payee | Details | TOTAL COST |
|----------------------|------------------------------|------------|
| Vision ICT | Annual hosted Email - Clerk | £24.00 |
| I.C.O. | Data protection fee | £52.00 |
| RMJ Robey Groundcare | 4 x village green grass cuts | £1,766.40 |
- b. **To approve accounts for payment** (Annex 1: Finance Report)
There were none
- c. **To report receipts since last meeting** (Annex 1: Finance Report)
- | Payee | Details | TOTAL AMOUNT |
|-----------------------|------------------------------------|--------------|
| Linton Community Fund | Grant - Grass & Verge Cutting 2026 | £2,605.00 |
- d. **To receive finance report from Responsible Finance Officer** (Annex 1: Finance Rep) The Responsible Finance Officer reported an account balance of £5,730.64 at 29/08/26.
- e. **Verification of bank reconciliations** - Cllr. Oakes
Paperwork had been returned by Cllr Oakes prior to the meeting which confirmed there were no issues.
9. **To consider and adopt the following Council policies and procedures:**
- a. **Asset Register**
The Clerk advised that a new laptop had been purchased with assistance from the Community Fund and this was the change to the asset register. It was proposed by Cllr McGuinn, seconded by Cllr Boothman and it was RESOLVED to adopt the Asset Register. (*unanimous*)
10. **Matters requested by Councillors**
- a. **Village Green Posts** – Cllr Hill
It was agreed that Cllr Boothman would conduct a survey of the posts to see how many required replacing, and Cllr Midgley would retrieve and retain the chain.
11. **Matters requested by the Clerk**
- a. **To consider the use of internet banking**
It was proposed by Cllr McGuinn, seconded by Cllr Boothman and RESOLVED to proceed with the move to internet banking if the current bank could support the internal controls required. (*unanimous*)
- b. **Local Government Pay Award**
This was noted.

12. To discuss correspondence received & decide further action if required

- a. Letter from Chair of Governors of the Upper Wharfedale Primary Federation regarding Governors vacancies circ via email 10/07/26 - Noted
- b. Linton Falls disabled toilet extension brief received from YDNPA circ via email 27/08/26 – Noted. There were no comments on the consultation brief provided.
- c. York and North Yorkshire Combined Authority Local Transport Plan Consultation received from NYC circ via email 29/08/26 – Noted
- d. Water Quality Testing received from the Yorkshire Dales Rivers Trust- circ via email – the Clerk was asked to respond advising that the Parish Council were unable to assist however the request could be circulated within the Parish if requested.

13. To receive updates on any matter (for information only)

There were none.

14. To consider the date of the next meeting of the Council.

It was RESOLVED that the next meeting would be Monday 2nd November 2026 at 7.30 pm in the Fountaine Chapel.

The meeting closed at 7.55 pm

Public Participation: There was no public participation.