



## Linton Parish Council

### **Minutes of the Parish Council Meeting held on Monday 1st December 2025 at 7.30pm in the Fountaine Chapel**

**Present:** Cllr Midgley (Meeting Chair), Cllr Boothman, Cllr Oakes, and Cllr McGuinn

**Also in attendance:** L Coverdale Parish Clerk

- 1. To receive apologies for absence.**
  - a. To receive apologies for absence given in advance of the meeting  
There were none received following the release of the agenda.
  - b. To consider the approval of reasons given for absence  
There were none given.
- 2. To receive any declarations of interest under the Council's Code of Conduct.**

Cllr Boothman declared an interest in agenda item 11b.
- 3. To approve the minutes of the ordinary meeting held on 20th October 2025 as a true and correct record.**

Proposed by Cllr Oakes, seconded by Cllr McGuinn and it was RESOLVED that the minutes of the meeting held on 20th October 2025 be approved and signed as a correct record of the meeting. (*unanimous*)
- 4. To receive information on the following on-going issues and decide further action where necessary.**
  - a. **Anderton Memorial Institute** – update on possible assistance required  
The Council discussed the information provided by the Anderton Institute committee regarding the struggling finances. It was agreed that Cllr Midgley should contact the solicitor to instruct the transfer of the Anderton Institute to the Parish Council to proceed. This would protect the Institute for the future generations of Linton.
  - b. **Maintenance Updates**
    - i. Clapper Bridge – Cllr Midgley will try again to contact the Senior Listed Building Officer at the YDNPA.
    - ii. Other - there were none
  - c. **Fountaine Inn and continued location of bins** – Cllr Midgley had been in touch with the pub manager about this previously it was agreed that he would follow this up.
  - d. **Large farm vehicles driving up on to the verges to get past legally parked cars** – update on monitoring  
Cllr Hill had provided photos prior to the meeting showing the damage to the verge and these had been circulated to the Councillors. The use of signs, fencing, rocks on the kerb edge and additional double yellow lines was discussed to reduce the damage. It was agreed that a site meeting be arranged to review the situation and, if workable, rocks would be put in place to protect the verges.

- e. **DSMC site on Lauradale Lane appearance of large excavated hole** – the Clerk advised that a planning application was to be submitted by the applicant as the hole had not been included from the planning application which was approved for the site.
- f. **Linton Beck water testing kits** – it was agreed to purchase a river water test kit that had been identified by Cllr Oakes and ask the Community Fund for assistance with this.
- g. **Grass cutting** – it was agreed to look for a suitable contractor to commence work in the 2026 season.

**5. To consider the following Planning Application:** (Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

There were none

**6. To receive and minute the following planning applications considered by the Parish Council between meetings:**

- a. **C/50/102F** Full planning permission for erection of a two-bedroom cottage on land adjacent to Gable End, Linton Falls and to retain 2 No parking spaces to serve the new dwelling and create an additional parking space to serve the existing dwelling at Gable End, Church Road, Linton, SKIPTON, BD23 6BQ – Notification received that the application had been referred to Planning Committee. The further comments below had been emailed to Planning Committee.

We wish to reiterate our opposition to the application for the reasons previously stated. However, should the proposal be approved, we respectfully request that a condition for permanent occupancy be applied to the new development, which we understand to be part of the new local plan. This request is made on the basis that, of the 12 existing properties in the immediate vicinity, 6 are already used as either holiday cottages or second homes. Introducing a permanent occupancy requirement would help ensure that the development contributes meaningfully to the local community and supports sustainable, year-round residency.

**7. To receive the following planning decisions:**

- a. **C/50/19D** Full planning permission for erection of detached garage in paddock to rear of dwelling (with no change of use of paddock to domestic curtilage proposed) at Stoneycroft, Linton, Skipton, BD23 5HH

**Decision** - This application has been withdrawn - noted

**8. Financial Matters:**

- a. To report payments made between meetings (Annex 1: Finance Report)  
The following payment(s) were approved.

Payee	Details	TOTAL COST
RMJ Robey Groundcare	Grass and verge trimming	£1,752.00
Vision ICT Ltd	SSL Certificate for website Oct-Apr	£30.00

- b. To approve accounts for payment (Annex 1: Finance Report)

Payee	Details	TOTAL COST
Vision ICT Ltd	Website MOT WCAG 2.2 AA	£174.00

- c. To report receipts since last meeting (Annex 1: Finance Report)  
The following receipts were reported.

Payee	Details	TOTAL
NYC	Precept	£3,525.00
HMRC	VAT credit	£238.01

- d. **To receive finance report from Responsible Finance Officer** (Annex1:Finance Rep)

The Responsible Finance Officer reported an account balance of £6,6581.01 at 20/11/2025. (this amount is excluding the payment to Vision ICT for £174.00

- e. **Verification of bank reconciliations** - Cllr. Oakes  
Cllr Oakes advised that there were no issues raised.
  - f. **Budget 2026-27**  
The budget was reviewed and it was agreed to include £1,000 to cover any additional costs of the Anderton Institute should the transfer to the Parish Council be completed during the 2026-27 financial year.  
Clerks Review agenda item 11b was moved to this point as it would impact the budget.  
The review was completed and is a confidential minute.  
Proposed by Cllr Oakes and Seconded by Cllr McGiunn and RESOLVED that the budget was approved. (*unanimous*)
  - g. **Parish Precept 2026-27** The precept was considered by the Council and it was Proposed by Cllr Midgley and Seconded by Cllr Oakes and RESOLVED that the precept demand be £8,600 for the 2026-27 financial year. (*unanimous*)
9. **To consider and adopt the following Council policies and procedures:**
- a. **IT Policy and assertion 10 update**  
The Clerk advised that the SSL certificate was now in place, that the website MOT had been untaken and that the website was now compliant to WCAG 2.2AA. An IT Policy had also been circulated.  
Proposed by Cllr Midgley and Seconded by Cllr Oakes and RESOLVED that the IT Policy be adopted. (*unanimous*)
10. **Matters requested by Councillors**
- a. **Linton Moor** – Cllr Boothman  
It was advised by Cllr Boothman that one of the bridges on the moor was damaged and required repair. It was agreed to proceed with the repair to a sum of £1000. The Council agreed to ask the Community Fund for assistance.
  - b. **Asset Register** – Cllr Boothman  
Cllr Boothman advised that the asset register required reviewing. It was agreed that Cllr Boothman and Cllr Midgley would undertake this.
11. **Matters requested by the Clerk**
- a. **Appointment of Internal Auditor for year end 2025-26**  
It was proposed by Cllr Midgley, seconded by Cllr McGiunn and RESOLVED to appoint Clare Smith as internal auditor for the financial year 2025-26
  - b. **Clerks Review** – this was discussed under agenda item 8f.
12. **To discuss correspondence received & decide further action if required**
- a. Autumn Parish Forum Notes Slides and Recordings received from YDNPA – circ via email 13/11/25 - noted
  - b. Summary note of Yorkshire Dales NPMP Annual Forum received from YDNPA circ via email 20/11/25 – noted
  - c. Parish Workshops – received from NYC Highways – circ via email 27/11/25 - noted
13. **To receive updates on any matter (for information only)**  
**Royal British Legion Tommy figures** – Cllr Midgley advised that the parishioners who had displayed the Tommy figures on the Village Green wanted to offer them to the Parish Council. It was agreed to accept these with thanks.
14. **To consider the date of the next meeting of the Council.**  
It was RESOLVED that the next meeting would be Monday 12<sup>th</sup> January 2026 at 7.30 pm.  
The meeting closed at 8.30 pm  
**Public Participation:** There was no public participation.