



## Linton Parish Council

### **Minutes of the Parish Council Meeting held on Monday 20th October 2025 at 7.30pm in the Fountaine Chapel**

**Present:** Cllr Boothman (Meeting Chair), Cllr Oakes, and Cllr Hill, Cllr McGuinn

**Also in attendance:** L Coverdale Parish Clerk, 1 x representative of the Anderton Institute

The members of the Council chose Cllr Boothman to chair the meeting.

1. **To receive apologies for absence.**
  - a. **To receive apologies for absence given in advance of the meeting**  
Apologies had been received from Cllr Midgley.
  - b. **To consider the approval of reasons given for absence**  
The reason for absence was approved.
2. **To receive any declarations of interest under the Council's Code of Conduct.**  
There were none.
3. **To approve the minutes of the ordinary meeting held on 8th September 2025 and the extra-ordinary meeting held on 29<sup>th</sup> September 2025 as a true and correct record.**  
Proposed by Cllr Oakes, seconded by Cllr Hill and it was RESOLVED that the minutes of the meeting held on 8th September 2025 and the extra-ordinary meeting held on 29<sup>th</sup> September 2025 be approved and signed as a correct record of the meeting. (*unanimous*)
4. **To receive information on the following on-going issues and decide further action where necessary.**
  - a. **Anderton Memorial Institute** – It was Proposed by Cllr Oakes, seconded by Cllr McGuinn and it was RESOLVED that the council would be happy to proceed with the transfer of the Anderton Institute as an asset to the Parish Council. (*unanimous*). The institute representative confirmed that the trustees of the Anderton Institute would be voting on this at the upcoming AGM.  
The representative of the Anderton Institute left the meeting.
  - b. **Maintenance Updates**
    - i. **Clapper Bridge**- this item is carried forward
    - ii. **Village Green Posts** – it was agreed by all that costs should be obtained for post renewals.
    - iii. **Cleaning of road signs and required work to enable better visibility** – it was advised by Cllr McGuinn that some of the road signs were now visible but required cleaning. The Councillors discussed the organising of a working party in the Spring to include this work.
    - iv. **Other** - there was none

- c. **Fountaine Inn and continued location of bins** - it was agreed to carry this item forward
- d. **Large farm vehicles driving up on to the verges to get past legally parked cars** – it was agreed to continue monitoring this.

**5. To consider the following Planning Application:** (Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

- a. **C/50/19D Full planning permission for erection of detached garage in paddock to rear of dwelling (with no change of use of paddock to domestic curtilage proposed) at Stoneycroft, Linton, Skipton, BD23 5HH**

The Council agreed to support this application by three votes in favour and one abstention (Cllr Hill) with the comments that the material for the roof would be more fitting if it was local stone flags as opposed to Indian stone flags, and that it may also benefit from additional tree planting to help reduce its visibility from the road.

**6. To receive and minute the following planning applications considered by the Parish Council between meetings:**

There are none.

**7. To receive the following planning decisions:**

There are none.

**8. Financial Matters:**

- a. **To report payments made between meetings** (Annex 1: Finance Report)

The following payment(s) were approved.

Payee	Details	TOTAL COST
Hartlington Fencing	Replacement memorial bench	£900.00

- b. **To approve accounts for payment** (Annex 1: Finance Report)

The payment below was approved.

Payee	Details	TOTAL COST
RMJ Robey Groundcare	Grass and verge trimming 2025	£1752.00

- c. **To report receipts since last meeting** (Annex 1: Finance Report)

Payee	Details	TOTAL AMOUNT
Linton Community Fund	Grant for snowberry bushes work	£420.00

- d. **To receive finance report from Responsible Finance Officer** (Annex 1: Finance Rep)

The Responsible Finance Officer reported an account balance of £7,003.60 at 09/10/25. (this amount is excluding the payment to RMJ Groundcare)

- e. **Verification of bank reconciliations** - Cllr. Oakes

Cllr Oakes advised that there were no issues raised.

- f. **Draft budget 2026-27** – the prepared draft budget was discussed.

**9. To consider and adopt the following Council policies and procedures:**

There are none.

**10. Matters requested by Councillors**

- a. **DSMC site on Lauradale Lane appearance of large excavated hole** – Cllr Hill

The Council agreed to contact the YDNPA Planning Department to ask for clarification.

**11. Matters requested by the Clerk**

- a. **Property Risk Assessments** – these will be completed by the Clerk and Cllr Boothman
- b. **New Assertion 10 in the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2026.**  
It was advised by the Clerk that this is a new item on the AGAR. To meet this requirement the Parish Council would need to have a website accessibility statement advising that the website meets WCAG 2.2AA, and an IT Policy. An SSL certificate for the website and additional email addresses for Councillors was also mentioned. It was Proposed by Cllr Oakes, seconded by Cllr Hill and it was RESOLVED to obtain the required accessibility statement via the MOT service offered by the supplier at a cost of £145 and also an SSL certificate at an annual cost of £50, and an IT Policy. It was agreed to look at the email addresses at a later date.
- c. **Withdrawal of support for Windows 10 by Microsoft** – it was agreed to obtain suitable quotations.
- d. **Clerks Review** – this item is carried forward

**12. To discuss correspondence received & decide further action if required**

- a. Invite to Autumn Parish Forum 4 November 2025 received from YDNPA circ via email 09/10/25 - NOTED

**13. To receive updates on any matter (for information only)**

**Water testing** – Cllr Oakes advised the meeting that the last water test of the beck had been ok and that a better water testing kit would be preferred for this.

**Grass Cutting** – the Clerk updated the meeting that unfortunately the contractor R.M.J. Robey Groundcare would be unavailable to undertake the grass cutting and verge trimming next year. The Councillors agreed that R.M.J. Robey Groundcare had done a great job and thanked them for all their hard work keeping the village looking tidy with a well-maintained village green for all to enjoy.

**14. To consider the date of the next meeting of the Council.**

The date of the next meeting is to be confirmed.

The meeting closed at 8.20 pm

**Public Participation:** There was no public participation