



Linton Parish Council

Minutes of the Parish Council Meeting held on Monday 8th September 2025 at 7.30pm in the Fountaine Chapel

Present: Cllr Boothman (Meeting Chair), Cllr Oakes, and Cllr Hill

Also in attendance: L Coverdale Parish Clerk, 1 x representative of the Anderton Institute

The members of the Council chose Cllr Boothman to chair the meeting.

1. To receive apologies for absence.

- a. To receive apologies for absence given in advance of the meeting
There were none.
- b. To consider the approval of reasons given for absence
There were none.

2. To receive any declarations of interest under the Council's Code of Conduct.

There were none.

3. To approve the minutes of the meeting held on 24th June 2025 as a true and correct record.

Proposed by Cllr Hill, seconded by Cllr Oakes and it was **RESOLVED** that the minutes of the meeting held on 24th June 2025 be approved and signed as a correct record of the meeting. (*unanimous*)

4. To receive information on the following on-going issues and decide further action where necessary.

- a. **Anderton Memorial Institute** – update on possible assistance required – This item was carried forward.

The representative of the Anderton Institute left the meeting.

b. Maintenance Updates

- i. Clapper Bridge – Item carried forward
- ii. Tree work – tree tags update – Cllr Hill advised that this is on-going and that some of the trees were improving, other – none advised
- iii. Other - there were no other updates
- c. **Linton Beck** – update. Cllr Oakes stated that monitoring had been undertaken twice and the results were normal so far.

5. To consider the following Planning Application: (Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

None received

6. To receive and minute the following planning applications considered by the Parish Council between meetings:

- a. C/50/29A Householder planning permission for construction of room over existing garage to form bedroom and bathroom and erection of rear extension to existing kitchen at Croft Cottage, Linton, Skipton, BD23 5HJ

The response below regarding this application was provided to the YDNPA Planning Department via email.

"The Parish Council are not opposed to the development and have the following concerns and comments to make:

The new development has too many new windows vs existing, three new roof lights and five new first floor windows

That the UPVC windows are replaced with wooden windows

It is positive that they are proposing replacing stone slates like for like

It is hoped that the planning authority will consider the implications for the neighbouring properties from the perspective of 'access to light'."

7. To receive the following planning decisions:

- a. **C/50/29A** Householder planning permission for construction of room over existing garage to form bedroom and bathroom and erection of rear extension to existing kitchen at Croft Cottage, Linton, Skipton, BD23 5HJ
Planning Decision – Approved, conditional – *Received and noted*
- b. **C/50/120C** Full planning permission and relevant demolition of an unlisted building in a Conservation Area in respect of erection of a replacement outbuilding to provide garden store, bin store and plant room and provision of parking area. Barn north of Grange Cottage, Linton, (GR: 399830, 462750)
Planning Decision – Approved, conditional – *Received and noted*
- c. **C/50/127** Full planning permission for erection of an agricultural workers dwelling with associated access track, parking, curtilage and package treatment plant. Grange Farm & Buildings (GR:399873, 462482), Linton, Skipton
Planning Decision – Refused – *Received and noted*

8. Financial Matters:

- a. To report payments made between meetings (Annex 1: Finance Report)
The following payment(s) were approved.

Payee	Details	TOTAL COST
J Southwell	Installation of hedgehog signage	£62.00
YDNPA	3 x Oak sign - no dog fouling	£192.00
Vision ICT	Hosted email	£24.00
Louise Coverdale	Clerks expenses - phosphate test kit	£11.99
Louise Coverdale	Clerks expenses - postage stamps	£6.09
Louise Coverdale	Clerks expenses - stationery	£7.98
Info Commissioner	ICO Renewal	£52.00

- b. To approve accounts for payment (Annex 1: Finance Report)

Payee	Details	TOTAL COST
Louise Coverdale	Clerks Expenses - postage stamps	£6.88
Louise Coverdale	Clerks Expenses - signage equipment	£39.52

- c. To report receipts since last meeting (Annex 1: Finance Report)

Payee	Details	TOTAL AMOUNT
Name Redacted	Donation for bench	£725.00

- d. To receive finance report from Responsible Finance Officer (Annex 1: Finance Rep)
The Responsible Finance Officer reported an account balance of £6,462.92 at 02/09/25.

- e. Verification of bank reconciliations - Cllr. Oakes
Cllr Oakes advised that there were no issues raised.
- f. Bank Mandate Review
It was agreed that the current arrangements would continue.

9. To consider and adopt the following Council policies and procedures:

There are none.

10. Matters requested by Councillors

- a. Fountaine Inn and continued location of bins – Cllr Hill. It was agreed to carry this item forward to the next meeting.
- b. Large farm vehicles driving up on to the verges to get passed legally parked cars and reparations should the kerbs be damaged – Cllr Hill. The Councillors agreed to monitor this and to review at the next meeting.
- c. Renewal of Village Green posts – Cllr Boothman. It was agreed that some posts need renewing and to obtain costs for this.
- d. Cleaning of road signs and required works to enable better visibility – Cllr Boothman. The Council agreed to obtain a price for this.
- e. Trimming of the snowberry bushes – Cllr Boothman
It was advised by Cllr Boothman that he had been approached by a parishioner regarding the overgrown snowberry bushes on the beck side. It was agreed to accept the quote from R.M.J. Groundcare to take back the bushes 2 metres, tidy sides and trim tops and to remove saplings from the footbridge £420 ex vat and to ask the Community Fund for assistance.

11. Matters requested by the Clerk

- a. Budget 2025-26 items – the Clerk asked that any items for consideration in the 2026-27 budget be advised.
- b. Clerks Review – this item is carried forward

12. To discuss correspondence received & decide further action if required

- a. Help shape the Fire and Rescue Service's new Community Risk Management Plan - survey received from NYC – circ via email 28/07/2025 - Noted
- b. Re Planning Application C/50/112A change of size of extension, no further consultation undertaken – received from Parishioner, circ via email 22/08/2025 – Noted
- c. Road Closure - Lauradale Lane 23 and 24 September – Noted

13. To receive updates on any matter (for information only)

Village Party 23rd August 2025 – Cllr Boothman thanked Cllr Hill on behalf of the Parish Council for the successful organisation and execution of the party on the green. The party raised £420 for the Anderton Institute with a raffle and duck race. The live music was provided by the Two Rivers Swing Band and the afternoon was enjoyed by all. A date of 16th May 2025 was set for the next village party and the Community Fund was to be asked to assist.

14. To consider the date of the next meeting of the Council.

The date of the next meeting is to be advised.

The meeting closed at 8.20pm

Public Participation: There was no public participation

Parish Council Meeting Dates

Monday 29th Sept. - Extraordinary Meeting.

Monday 20th Oct. – Ordinary Meeting