



Linton Parish Council

Minutes of the Parish Council Meeting held on Tuesday 25th February 2025 at 7.30pm in the Fountaine Chapel

Present: Cllr Midgley (Meeting Chair), Cllr Boothman, Cllr Oakes and Cllr McGuinn

Also in attendance: L Coverdale Parish Clerk, and 3 representatives of the Anderton Institute.

Councillor Midgley welcomed everyone to the meeting.

1. **To receive apologies for absence.**
 - a. **To receive apologies for absence given in advance of the meeting**
Apologies had been received from Cllr Hill.
 - b. **To consider the approval of reasons given for absence**
The reason was considered and approved.
2. **To receive any declarations of interest under the Council's Code of Conduct.**
There were none.
3. **To approve the minutes of the meeting held on 28th January 2025 as a true and correct record.**
Proposed by Cllr Boothman, seconded by Cllr Oakes and it was RESOLVED that the minutes of the meeting held on 28th January 2025 be approved and signed as a correct record of the meeting. (*unanimous*)
4. **To receive information on the following on-going issues and decide further action where necessary.**
 - a. **Anderton Memorial Institute** - possible assistance required
Cllr Midgley reminded the meeting of the outcome of the last meeting and the representatives from the Institute provided the following update:
 - The Institute representatives stated that the trustees had confirmed that they wanted the Institute to be transferred to the Parish Council as an asset
 - To enable this transfer to take place the deeds for the Institute would need to be located. An offer of assistance from the 'Community First' organisation has been made which will include advice and information when searching for historic deeds.
 - In addition to this, the Community First organisation may be able to assist in the advising alternative ways in which the institute could be secured. Such as having the Parish Council as the trustee of the Institute rather than undertake a transfer of the asset to the Parish Council.
 - The Institute representatives advised that they would like to work with Community First to see if the deed could be found. The Parish Council were in favour of this.

The representatives agreed to keep the Parish Council updated with progress. Cllr Midgley thanked them for attending and they left the meeting at 8 pm.

b. Maintenance Updates

- i. **Clapper Bridge** – the Clerk said that she had managed to contact the Senior Listed Buildings Officer/Building Conservation Officer at the YDNPA. Who had advised that they did not have the funds in house to realistically do the repairs on the bridge. They had also advised that they had identified another source of income and that this could be a way forward to get the entire bridge addressed. The Parish Council would have to apply for the money with the assistance of the YDNPA. It had been suggested that a Microsoft Teams call be arranged to discuss information further. The Councillors agreed to this and that Cllr Midgley would attend the call.
- ii. **Tree work - the plantation replanting** – carried forward, **ash tree survey results** – the Clerk had recirculated the survey results and ascertained the correct reporting method for trees on the highway. It was agreed to report any trees on Lauradale Lane and on the cut through to Burnsall Road that have an estimated 2024 loss of over 50%, Cllr Boothman advised that the dead tree in the plantation had been removed as well as the Christmas tree left in the plantation by the pub. He also advised that there was work required on Well Lane. The Councillors agreed that work on the trees situated on Well Lane should go ahead but not to exceed £300. **further tree planting** – carried forward.
- iii. **Replacement bench** – it is hoped that this will be ordered during the 1st quarter of the next financial year once the donation has been received.
- iv. **Other – The Fountaine Inn** – Cllr Midgley updated the meeting that he had met the new landlord who had agreed to not leave the bins and beer barrels outside the pub, to move the tables so that they were not obstructing the highway and place planters along the edge of the seating to prevent additional parking outside the pub. He was also enthusiastic to join in with the village.
- c. **Dog Waste**, Linton Falls area – the Clerk advised that she had been in contact with Waste Management at NYC and was awaiting any further information available.
- d. **Linton Beck** – The latest update provided by the Clerk was that no information was available on the testing of the beck as the current contacts at the quarry had not responded to the latest emails or telephone calls. This has been escalated within Tarmac. The Council agreed to contact the Environment Agency to see if they had any water testing kits available so that they could provide samples for testing directly.
- e. **Yorkshire Dales National Park Management Plan** – consultation
The Councillors agreed that Cllr Midgley should draft a response for circulation should it be required.

5. To consider the following Planning Application: (Any applications received by the clerk after publishing the agenda will be tabled at the meeting)

- a. **C/50/55H/GPDO Grange Farm, Linton, Skipton, North Yorkshire, BD23 5HH**
Application for prior approval under Schedule 2, Part 6 of the Town & Country Planning (General Permitted Development Order) (England) 2015 for extension of agricultural building over existing yard area to reduce pollution risk from the site

It was RESOLVED with three votes in favour and one abstention (Cllr Boothman), to write to advise that the Parish Council continues to have concerns regarding the frequent use of heavy vehicles near the Village Green for resident and visitor safety.

6. **To receive and minute the following planning applications considered by the Parish Council between meetings:**
None received
7. **To receive the following planning decisions:**
None received
8. **Financial Matters:**
- a. **To report payments made between meetings** (Annex 1: Finance Report)
The following payments were approved.
- | Payee | Details | TOTAL COST |
|----------------|---------------------------|------------|
| Vision ICT Ltd | Website hosting & support | £161.26 |
- b. **To approve accounts for payment** (Annex 1: Finance Report)
The following payments were approved
- | Payee | Details | TOTAL COST |
|------------------|---------------------------------------|------------|
| Louise Coverdale | Clerks Expenses - stationery | £5.79 |
| Louise Coverdale | Clerks Expenses - noticeboard magnets | £5.99 |
| Louise Coverdale | Clerks Expenses - printer toner | £21.59 |
| Louise Coverdale | Clerks Expenses - postage stamps | £25.50 |
| Louise Coverdale | Clerk working from home expenses | £104.00 |
| YDNPA | Defib electric running costs | £15.00 |
| J Southwell | Removal & disposal of dead tree | £48.00 |
- c. **To report receipts since last meeting** (Annex 1: Finance Report)
There were none.
- d. **To receive finance report from Responsible Finance Officer** (Annex 1: Finance Rep)
The Responsible Finance Officer reported an account balance of £4,473.83 at 13/02/2025
- e. **Verification of bank reconciliations** - Cllr. Oakes
Cllr Oakes advised that there were no issues raised.
9. **To consider and adopt the following Council policies and procedures:**
- a. **Asset Register** – the updates to the register were advised as:
Item removed - Glass fronted noticeboard, original value £450, replacement value £475.
Item added - Wall mounted noticeboard - original value £210, replacement value £210.
- It was proposed by Cllr Boothman, seconded by Cllr McGuinn and it was RESOLVED that the Asset Register be adopted.
10. **Matters requested by Councillors**
- a. **Village Party** – Cllr Boothman
It was agreed to hold a Village Party on Saturday 7th June from 1pm, and to book the Two Rivers Swing Band for the event.
11. **Matters requested by the Clerk**
- a. Property Risk Assessments – The Clerk and Cllr Boothman agreed to complete these.
12. **To discuss correspondence received & decide further action if required**
- a. YDNPA - Parish Member Recruitment Craven East 2025 received from YDNPA – circ via email 12/02/25 - NOTED
- b. North Yorkshire Council Parish Liaison: Meeting to be held Wednesday 26th February received from NYC circ via email 13/02/25 - NOTED

- c. North Yorkshire Council - Sports Facilities Research received from Knight, Kavanagh & Page circ via email 13/02/25 - NOTED

13. To receive updates on any matter (for information only)

There were none.

14. To consider the date of the next meeting of the Council.

The date of the next meeting was agreed as Tuesday 13th May 2025. This would be the Annual Parish Council Meeting proceeded by the Annual Parish Meeting at 7.15 pm.

Public Participation:

There was no further public participation.

DRAFT